

John Green PFC Meeting Minutes – Final

November 16, 2016

5:45 - 6:30 pm - board meeting

6:30 - 8:15 pm general meeting



PFC President: Gloria Cheng
Co Vice Presidents: Carmen Phan & Donna Tung
Secretary: Sara Tirona
Treasurer: Kristen Heiden & Pinal Vaidya
Director of Volunteer: Kanchan Sehgal
Director of Communications: Jas Hayer
Co Directors of Programs: Albert Lee & Carmen Martinez

In attendance: Jas Hayer, Bridgette Jakubowitz, Susan Krier, Kristen Heiden, Dr. Lori Ventura, Gloria Cheng, Pinal Vaidya, Kanchan Sehgal, Donna Tung, Officer Vicky Sarasua, Gina Seely, Nicole Clark, Carmen Phan, Colleen Pearson, Kimberly Mehr, Carmen Martinez, and Sara Tirona

Absent: Albert Lee

1. Call meeting to order at 5:45 pm – Gloria Cheng
2. Welcome and Introductions
3. Approve August Minutes
Dr. Ventura made the motion to approve and Bridgette seconded the motion. All approved. None opposed.
4. Updates and Proposals
 - a. Principal
Gator Gallop Survey Results - While most parents gave positive feedback on having an outside company run this event, teachers requested that company reps either talk to the kids at the end of lesson or during recess as it became difficult to resume lessons. It is unclear at this time if we will hire another outside company to run Gator Gallop next year or if we will have parents chair this event.
Oskar and the Big Bully Battle Assembly - This assembly will help students identify bullying and how to deal with it. Dr. Ventura proposed up to \$3000 or enough to secure three assemblies. Gloria made the motion to approve. Carmen M. second the motion. All approved. None opposed.
 - b. Co- VP - Carmen P.
School Supplies Proposal - The decision for PFC to fund school supplies was further discussed. It was clarified that the total of \$27,000 would only cover basic supplies. Some concerns were the possibility of not receiving enough donations at fall check in and that teachers would have to come up with the funds up front. As an alternative, a suggestion was made to do a school supply drive in the spring. Teacher reps will meet staff for the amount needed for base supplies. Tabled.
 - c. President - Gloria
Earn to Give to benefit Toys for Tot - As suggested last month, the students can do chores to earn money to buy a toy to donate this holiday. Gloria suggested

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that the chore chart to be passed out by teachers in class for the students to do at home. Students to bring in toys for toy drive. No one had any objections.

Election Committee for 2016-17 Board - Some board positions will be open for the 2016-17 school year. Any parent interested to be part of the board is greatly welcome. Discussed the possibility of making an amendment to the nomination form for any current member wishing to stay on for more than the two year term.

d. Teacher Rep - Mrs. Kennedy/ Mrs. Krier

Teacher reps requested a lot of lead time when putting in assembly in the calendar. They would like a reminder to be sent out to parents to come on time for conferences as a courtesy to the teacher's time and to the parents in the next time slot.

e. Treasurer- Kristen/Pinal

Monthly Treasurer's Report review - The report was presented and discussed.

Donation and Matching Policy - Tabled.

Kristen suggested that we have a dedicated person to handle the matching.

Proposal to allocate \$200 new teacher stipend for new music teacher - Susie made the motion to approve. Bridgette second the motion. All approved. None opposed.

f. Proposal from Gina Seely and Kimberly Mehr

Cocoa with Santa - Gina and Kimberly projected a total of \$500 needed for the event. As discussed, PFC will sponsor \$300 for the event. Carmen P. made the motion to approve. Bridgette second the motion. All approved. None oppose.

5. Debriefs from Recent Events

a. Gator Gallop Awards and Collection Update

Total donations collected to date is \$77853 with a net of \$44440.

Matching donations are still coming in and we will be keeping 100%. We also keep 100% of sponsor donations. Thank you to Pizza Guys for donating pizzas for our top fundraising classes, Jamba Juice and Menchies Frozen Yogurt for providing gift cards for our students at the award ceremony. Apex also returned to join us to help out at the award ceremony and pizza parties. Students and teachers praised the class flag project and would like to see this continue in the future to promote class spirit. Jamba Juice will be providing Jamba Juice party to top class spirit award winner per grade. Thank you for all your hard work in putting this together Carmen P.

b. Fall Festival/Trunk or Treat

This event went really well despite bad weather. There were less people than previous years but kids got to do more. Thank you Carmen M. for chairing trunk or treat.

c. Diwali Family Fun Night

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The event had a great turnout with 400 attendees. Kanchan received positive feedback. Kids enjoyed all the stations. This event is part of a cultural learning series and others are welcome to share their culture as part of community building.

d. Mock Election

This went fantastically. We were able to accommodate almost all the grade 3-5 classes, as well as a few 2nd grade classes in 10 minute windows. Kids were well behaved and respectful. A lot of dads volunteered and the kids enjoyed seeing the dads at work. The total cost was \$25. Thank you Lori for covering the cost. Results were forwarded to teachers if they wanted to apply math lessons to the numbers. Winners were announced at the end of the day. Well done Albert.

6. Guest Speaker - Cyber Safety/Etiquette

Welcome resource officer Vicky Sarasua who talked about safety tips regarding student use of electronic device. She strongly advised parents to be an active part of their children's life and to continuously monitor the use of electronic devices. She will be leaving safety flyers in the office for parents.

7. Upcoming events

- a. Hour of Code
- b. Earn to Give for Toys for Tots
- c. Family Movie Night - Jan 20 (need chair)
- d. Sandia Science Night - Jan 25
- e. Lunar New Year Assembly - Jan 26

8. Gloria adjourned Meeting at 8:15 pm.