



John Green PFC Meeting Minutes – Draft

May 17, 2016

4:15- 6:10pm

PFC President: Gloria Cheng
Secretary: Carmen Phan
Treasurer: Kristen Heiden & Meera Higbee
Director of Volunteers: Nicole Clark
Director of Communications: Jas Hayer
Co Directors of Programs: Carolyn Caballero & Carmen Martinez

In attendance: Joe Romagna, Gloria Cheng, Nicole Clark, Carmen Phan, Brette Grice, Gladys Diaz, Albert Lee, Kristen Heiden, Meera Higbee, Pinal Vaidya, Sara Tirona, Kanchan Sehgal and Jas Hayer

Absent: Carmen Martinez and Carolyn Caballero

1. Call meeting to order at 4:15pm – Gloria Cheng
2. Welcome and Introductions
Boosterthon came in and made a 5 minutes presentation and answer any questions that the board may have for their program
3. Approve April Minutes
Gloria made motion to approve minutes with corrections requested from draft and Gladys seconded motion. All 9 approved
4. Recent Updates and Q&A on updates

a. Principals Update

5th Grade parent/child dance was a big hit. I would love to see a Green/Gold Ball or Parent/Child Dance for next year. I am just not certain how we could fit everyone into the MPR. Danielle Cooper and her team did a fantastic job with decorations and the DJ. I know that access to the MPR came up as a challenge. As we schedule events moving forward, we do have to take into consideration how many times we are displacing Rec. and EDCC.

Art Fair was amazing. The MPR was literally transformed. Carmen Martinez and their crew did a fantastic job. The photo booth and wall were a nice touch!

5th Graders had an incredible time at Camp Arroyo. The rainy weather didn't dampen any spirits. Thank you to the PFC for supporting some of our students who needed financial assistance.

The teacher's really appreciated the food, treats, and blankets for teacher appreciation week. Thanks to Nicole and the PFC for making this happened.

Last week we formally received our Golden Ribbon Award. Ashlyn Houston, Ellen Silky, Briann, and I received the award for our intervention program which continues to grow and improve.



John Green PFC Meeting Minutes – Draft

May 17, 2016

4:15- 6:10pm

Happy Birds Assembly for our Kindergarteners was a big hit (and supported by PFC funds). The kids were treated to some talented parrots and learned about preservation, animal care, and other important life skills along the way.

SSC election is starting this week!

Applications for my successor are currently being taken by the district. The position closes on May 16th. I have reached out to Mark McCoy, our Assistant Superintendent of HR, stating that parents and staff would love to have a voice in the process.

Joe will look into purchasing ixl Geography and Science for all students.

b. School Site Council Update

First, we'd like to welcome our new parent members for 2016-17. They are Olga Bahu, Jose Martinez, and Jyoti Sarin.

We will be co-hosting our Cup of Joe next Tuesday morning at 8:30am. Joe and Briann will be presenting about RTI (Response to Intervention) and how it is employed throughout the school to differentiate instruction. Please help spread the word.

We are drafting a letter to submit to the district, asking that more parking spots in the JGES lot be converted to staff parking, especially during school hours. We decided the current layout is insufficient considering the number of people on staff, and teachers are often forced to find street parking if they leave mid-day. This will also help with safety concerns, as we can reduce the number of cars coming through the driveway in the mornings.

Lastly, we are considering a change to the SSC format, where we will co-host a Coffee each trimester. The aim will be to open communication channels about topics of interest. We would cut down the number of monthly meetings by 2, but asking members to attend the coffees. We will also vary the time of the coffees so that we can reach as wide an audience as possible.

c. Teacher Rep

We appreciate PFC's gift of Gator bag and embroidered blanket, posters on doors, and coordination of special appreciation gestures by room parents. Lunch from Panera was enjoyed by all. We felt the LOVE and APPRECIATION. Thank you!!!

Multicultural Night was a HIT! Congratulations to all those involved in such a positive community building event.

d. Treasurer- Reports

Treasurers reviewed and updated report. The Board reviewed and discussed the financial report at the meeting. Kristen made motion to approve \$679 for PTO Insurance for next year. Albert 2nd motion. All approved. No Opposed.

Treasurers requested to have all receipts reimbursements to be submitted no later than May 31st.



John Green PFC Meeting Minutes – Draft

May 17, 2016

4:15- 6:10pm

- e. President- Superintendent's Council Meeting-
Update and notes on the following link:
https://drive.google.com/folderview?id=0B4PQI8t_P_rjd2RqdGRmN3VHaFE&usp=sharing
 - f. Sub-committee formations: Co Directors of Programs, Albert Lee & Carmen Martinez, Co Directors of Volunteers, Kanchan Sehgal & Kenita Kelly will lead a committee to review events and programs for the upcoming year and update board with findings from committee. Events and Programs Sub-committee needs to meet with Ellen before end of May to turn in schedule.
 - g. By- Laws Review
By-Laws review Sub- committee to include Principal, President, Secretary, Treasurers and non-board members.
5. Proposals- See Proposals-
- a. Speaker Replacement
Gloria made motion to approve up to \$900 for speakers replacements. Nicole 2nd motion. All approved. No Opposed.
 - b. 5th Grade Reimbursement – Gladys made motion to approve up to \$1000 for chaperones that need financial assistance to get their fingerprinting fees reimbursed. Carmen Martinez 2nd motion. All 9 approved. No Opposed.
 - c. Art in Action

Here are the reasons explaining the budget overage.

- The first year Jo and I managed AIA, we ordered the exact amounts listed on the supply list given to us by the previous program coordinator. We were pretty much out of everything by February. I believe one reason is that we've had a significant increase in the number of students at JGES over the past few years which I think was not reflected in the original supply list.
- Jo and I would get phone calls from docents needing supplies for their lesson to be taught that day. This would require that we drop whatever we were doing to go to Michael's and purchase the needed supplies. Due to time constraints, we paid full price. No time to look for discounts. This got old real fast so for this year when I found a good price on supplies, I ordered more than immediately needed knowing we would use the materials next year.
- This year, I was approached by a couple of docents who told me that in previous years (before I ran the program) they had purchased some of their own supplies



John Green PFC Meeting Minutes – Draft

May 17, 2016

4:15- 6:10pm

(i.e. plates – these are used for paint) but would no longer do this so I added this to my list of supplies.

- The other problem I was hoping to solve was that there are times that lessons requiring the same supplies (i.e. paint brushes, soft pastel chalks, etc) were being taught either concurrently or overlapping and there were insufficient supplies so docents either had to negotiate with each other to get/use the supplies or reschedule their lesson at the last minute.
- There are also times when supplies simply are not returned intact or are left in the classrooms so they need to be replaced.
- On occasion (not often), teachers use our supplies for their art projects.

Please note, that what we pay Art in Action \$7K+ for are lesson packets for over 900 students and unlimited access to online web tutorials for 40+ docents. NOT a penny of that \$7K goes for art supplies (supplies = paint brushes, paint, soft pastels, charcoal, fixatiff, clay, water color paint, etc). Two completely different and separate things.

Gloria made motion to reimburse Carmen Martinez for AIA Supplies for 2015-2016 school year up to \$2000. Joe 2nd motion. All Approved. No Opposed.

d. Minder Binder

Kristen made motion to approve up to \$2000 to provide minder binders for all 3rd-5th grade students. Carmen P 2nd motion. All Approved. No Opposed.

e. Open House

Albert made motion to approve up to \$500 for all teachers and staff dinner at Open House. Gloria 2nd motion. 7 approved. 1 Abstained.

6. Debriefs from Recent Events

a. Art Fair Evening

Theme -- Every child is an artist. We will be displaying (on MPR room) pictures of children having fun during their art lessons. We will review each image and get confirmation that we can use the image.

Photo booth area -- we will have an area where students and parents can take pics with famous paintings (i.e. Mona Lisa, American Gothic etc). Children will be asked to select which art piece they would like to have displayed this year. Selling the art – each student will be able to purchase their Art in frame for \$25 and they will be distributed during YearBook Signing Party.

b. Dublin Pride Day

Thank you Tammy for chairing this event. Volunteers to help with some projects around the school which included cleaning the concrete pad under the lunch tables,



John Green PFC Meeting Minutes – Draft

May 17, 2016

4:15- 6:10pm

cleaning the tops of garbage cans, and weeding in areas most visible to the surrounding community.

c. Teacher Appreciation Week

It went really well. Next year, we should just do Staff Appreciation Week and should budget this way.

d. Multicultural Night

It was a big success and our community came together - as diverse as we are. We celebrated that diversity and that community and hopefully, we learned a little bit more about one another. As big as it was (more than expected), this would probably have to be outside like Fall Festival and make it a Spring Festival of sorts and as Joe mentioned maybe involve the classrooms. Nonetheless, it was a very positive atmosphere and a lot of cultural learning, fun and interaction not only by parents but by kids (food was also highly attractive). It's great that parents say their own kids learned and are exposed to their own heritage which some of them were not.

Thank you to my co-committee chairs Carmen P, Gloria, Kanchan and Margaret. Amazing teamwork!

7. Upcoming events

- a. Talent Show- May 19
- b. Open House- May 23
- c. Kids Against Hunger- May 26
- d. Yearbook Signing Party, Framed Art pick up and PFC Meet & Greet- May 26 evening
- e. Field Day- June 3

8. Gloria adjourned Meeting at 6:10 pm.