

John Green PFC Meeting Minutes – Final

March 15, 2017

6:00 - 6:35 pm - board meeting

6:35 - 7:30 pm general meeting



PFC President: Gloria Cheng
Co Vice Presidents: Carmen Phan & Donna Tung
Secretary: Sara Tirona
Treasurer: Kristen Heiden & Pinal Vaidya
Director of Volunteer: Kanchan Sehgal
Director of Communications:
Co Directors of Programs: Albert Lee & Carmen Martinez

In attendance: Pinal Vaidya, Kristen Heiden, Bridgette Jakubowicz, Susan Krier, Dr. Lori Ventura, Gloria Cheng, Chiao Zielinski, Tammy Ficarra, Carmen Martinez, Carmen Phan, Donna Tung, and Sara Tirona

Absent: Kanchan Sehgal, and Albert Lee

1. Call meeting to order at 6:00 pm – Gloria Cheng
2. Welcome and Introductions
3. Approve February Minutes
Kristen made motion, Pinal second, all in favor, none opposed, none abstained.
4. Updates and Proposals
 - a. Principal
 - i. Viral Outbreak - Sent out email regarding Dublin Elementary. Normally, we don't send out email for regarding illness, however one person was diagnosed with the Norovirus. We are deep cleaning at school and have the Alameda Health Department to inspect.
 - ii. Lockdown Drill - This is our first ever lockdown drill. Teachers did an amazing job talking to students about process.
 - iii. Bully Assembly - This was an amazing assembly. Students were engaged from start to finish. The assemblies were tailored to different age group.
 - iv. Cyber etiquette - We are planning on an assembly regarding cyber etiquette for the 4th and 5th graders. We will have an officer speak to the students to inform them of the consequences of their action.
 - v. New Elementary - I am in the committee for naming the E-5 K-8 School. All possible names were submitted. The new school is targeted to open in 2018-2019.
 - vi. Kindergarten Registration - Huge success with 82 registrations.
 - vii. 150 Years of Education - 3rd grade as part of city history will put together a skit. Parents and students will be emailed.
 - b. President - Gloria

Sound system in MPR is now fixed and working.
Fremont Bank provided coffee at the Kindergarten registration. We will ask

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Fremont Bank if they would like to sponsor our Family Art Night and fund canvases. We will also ask if they would like to sponsor/participate in Teacher Appreciation Week and Fall Check In.

Talent Show - The event was a success. All kids that tried out were involved, even the ones that didn't make the try outs. Those that didn't make the show were included in announcing the acts.

Updating and Approving By-Laws - I will be making the updates and will be reviewed and approved at the next meeting.

Process for approving budget/proposals for the next school year before the current school year ends - Pinal will be drafting. Will be reviewed and approved at the next meeting.

Brazen Racing contract - Kimberly Mehr will be chairing Gator Gallop next year but she would like help with lap tracking. Agreed to have Kim sign the contract on behalf of the board.

Junior Achievement Donation - JA does not charge us for the cost of kits purchased for the school which totalled \$2933.04. Proposing a donation of \$500 to help them offset the cost. Kristen made motion, Pinal second, all approved, none opposed, none abstained.

School Support for DI state final - Asking to fund the state final registration fee for 3 ½ teams for \$875. DI is not district sponsored. Would we also fund for other groups i.e. Girl Scouts and Boy Scouts. Gloria suggested that we subsidize \$300. She will be revising proposal to show this. Another vote will be conducted.

c. Tammy Ficarra

Cafe Art cement planter proposal - Cafe Art agreed to glaze tiles for \$8 per tile. We will be asking students to provide design. Available to the first 100 students. Requesting up to \$1000. Kristen made motion, Carmen M second, all approved, none opposed, none abstained.

Piano donation - Fredriksen Elementary donated two pianos. One is in the Music Room and the other one is on stage in MPR. The 5th grade paid for moving expense as a gift from the class of 2017 in honor of Mr. Yamaguchi.

d. Director of Programs - Carmen M

Art In Action - Will need to order lesson plans for next year for approximately 960 students. There were no objections.

e. Treasurer- Kristen/Pinal

Monthly Treasurer's Report - The report was presented and discussed.

Library Renovation - Discussed possibly renovating the library with furniture that can be easily moved around with different configurations. We are estimating a budget of \$20,000.

Lunch Balls - Physical Education still has a budget for equipment. Will order lunch balls and other sports equipment.

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5. Upcoming events
 - a. Math Kangaroo Mar 16
 - b. St. Patrick's Day Parade - Mar 18
 - c. Engineering Fair Night - Mar 23
 - d. Multicultural Night - April 21
 - e. Muffins with Mom - April 28
 - f. Dublin Pride Day - April 29
 - g. Teacher Appreciation Week - May 1-5
 - h. Family Art Night - May 10
 - i. Open House - May 18
6. Miscellaneous items -
7. Gloria adjourned Meeting at 7:30 pm.