



John Green PFC Meeting Minutes – Final

January 19, 2016

4:15- 6:15pm

PFC President: Gloria Cheng
Co-Vice President: Catrina Waugh
Secretary: Carmen Phan
Treasurer: Kristen Heiden & Meera Higbee
Director of Volunteers: Nicole Clark
Director of Communications: Jas Hayer
Co Directors of Programs: Carolyn Caballero & Carmen Martinez

In attendance: Joe Romagna, Gloria Cheng, Nicole Clark, Carmen Phan, Kristen Heiden, Brette Grice, Catrina Waugh, Carmen Martinez and Albert Lee

Absent: Meera Higbee, Carolyn Caballero and Jas Hayer

1. Call meeting to order at 4:15pm – Gloria Cheng
2. Welcome and Introductions
 - a. Kevin P Methvin, A. Meadows Real Estate, Schweller Properties came by and Realtors will donate a third of their commission to our school.
 - b. Board members need to email Gloria with their input on job duties for their positions for possible incoming board members- Need by early February
 - c. Gloria would also like input from the board on better tools for collaboration (ie. Pworks, Google docs, etc.)
 - d. Reminder to notify Gloria or Kristen of any contracts, as board shouldn't sign contracts anymore
3. Approve December Minutes
Nicole made motion to approve minutes and Gloria seconded motion. All 6 approved
4. Principal's update –
 - a. Facility Masters Plan Meeting was held earlier this month. Second Meeting will be on January 27.
 - b. Second Principal Coffee with Joe will be held February 16th at 8:30am. Topic is Traffic Safety.
 - c. Currently there is a Missioning Process going on to review the school's mission statement. Next year the vision statement will be reviewed.
 - d. Joe visited Murray Elementary and viewed their Minecraft Education Program. We are starting this at Green in the future during lunch for a handful of kids, possibly as an incentive for good behavior, etc.
 - e. May 23rd Open House
5. Site Council Report –
 - a. School Site Council will cohost the next coffee with Principal on 2/16
 - b. For December, Green had 70 requests for independent study requests and 9 were denied. These independent studies interrupted teacher and other student's learning in class.



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6. Teacher Rep Update- Brette Grice, No update
7. Treasurer's Report- See reports
 - a. Reserve Policy- tabled to February
 - b. Matching Donation- tabled to February
 - c. Teacher Stipend- Kristen worked with Joe.
8. Proposals-
 - a. DK/K Classroom Enhancement
Nicole made a motion to approve DK/K classroom enhancement proposal to support common core teaching materials of \$1974.16 + any additional anticipated supplies for up to \$2400 in addition to taxes and shipping charges. Carmen Martinez 2nd motion. All 6 approved.
 - b. Intervention/Resource Program Incentive Needs (3 min)
Gloria made motion to approve intervention/resource program incentive needs of up to \$500. Kristen 2nd motion. All 6 approved.
 - c. Enhancement of the Music Program (15 min)
Kristen made motion to approve up to \$6000 to make purchase of the musical instruments and supplies. Carmen Martinez 2nd motion and all 6 Approved.
 - d. 4th Grade Science Material
Gloria made motion to approve \$581.69 for 4th grade science material. Kristen 2nd motion and all 6 Approved.
 - e. For the rest of the 2016 School year, in regards to Science funds proposal from grade teachers. Joe will bring proposals to Gloria, PFC President and Kristen, PFC Treasurer, to review proposal and approve up to \$2000 per grade level.
9. Superintendent's Council Meeting Update- No Update
10. DOV Update- Donuts with Dad coming up. Per board, we will consider to combine Donuts with Dad and Muffins with Mom in future years as Pastries for Parents. Nicole is working on a Boxtop program.
11. Program Update- No Update
12. Gloria adjourned Meeting at 6:15 pm.