

# John Green PFC Meeting Minutes – Draft

January 18, 2016

5:40 - 6:32 pm - board meeting

6:32 - 7:50 pm general meeting



PFC President: Gloria Cheng  
Co Vice Presidents: Carmen Phan & Donna Tung  
Secretary: Sara Tirona  
Treasurer: Kristen Heiden & Pinal Vaidya  
Director of Volunteer: Kanchan Sehgal  
Director of Communications: Jas Hayer  
Co Directors of Programs: Albert Lee & Carmen Martinez

In attendance: Gloria Cheng, Pinal Vaidya, Dr. Lorianne Ventura, Susan Krier, Albert Lee, Bridgette Jakubowitz, Kanchan Sehgal, Olga Bahn, Carmen Phan, and Sara Tirona

Absent: Donna Tung, Jas Hayer, and Albert Lee

1. Call meeting to order at 5:40 pm – Gloria Cheng
2. Welcome and Introductions
3. Approve August Minutes  
Dr. Ventura made motion, Bridgette second, all in favor, none opposed, none abstained.
4. Updates and Proposals
  - a. Principal
    - i. Safety procedures have been implemented and it is going well so far. I have received parent feedback from across the board, access to the back gate is important. Dublin PD said that the back gate should be locked from outside whenever students are on campus (including EDCC). Tammy has been training the safety patrol to man the back gate with 3 total, 2 at the gate and 1 on the blacktop so that student can quickly get an adult if something happens.
    - ii. First set of parent volunteer badges have come in. We are waiting for the lanyards to arrive and distribution will start soon.
    - iii. Staff is getting training on lockdown procedures, planning to schedule a drill.
    - iv. I have witnessed several cars going the wrong way on Antone to get into the parking lot and there has been near collisions during the rainy weather. We need to do a traffic study and get recommendations on changes to traffic flow on Antone.
    - v. The sound system in the MPR has stopped working and a proposal of \$1500 is requested to fix the system. Carmen P made the motion. Carmen M second the motion. All approve. None oppose. None abstained.

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b. Co- VP - Carmen P.

School Supplies Proposal - Dr. Ventura will send out survey via infinite circle for parents input of having a spring drive of \$30 school supplies for the following year.

Dine Out Fundraising - We will have two coming dine outs, one at Pieology in March and one at Lazy dog in April.

Yearbook - We are finishing our yearbook audit and reviewing all the portrait pages. The first 36 pages are due on February 12. We need our teachers to help us audit the pictures and student names to finalize those pages along with class photos from room parents and photographer. We have finalize our yearbook cover and our theme this year is One World One School. We are looking for yearbook committee for next year for a smooth transition.

Gator Gallop- Boosterthon would like to know if we are interested to meet with them as dates are booking up for the coming school year. We need to finalize for a chair before next PFC Meeting.

c. President - Gloria

Guidelines for Funding Co-Curricular vs Extracurricular School Events - We should not distinguish types of extracurricular events, i.e. multicultural, and apply the same amount of subsidy for all extracurricular events outside of what the PFC traditionally budgets every year. For co-curricular events, we will look into establishing a budget line item for assemblies and make it first come first serve for full funding. We would need to assign an assembly chair. We will look into the CA School of Music & Arts multicultural assembly series (1 per trimester) for next school year.

d. School Site Council Update

We would like to have grade level themes for Gator Gallop next year. We would like to meet with PFC Board to discuss plans for 10th anniversary celebration. We should form a planning committee and reach out to the Fallon and DHS PFCs to see if parents of alumni would like to join.

Dr. Ventura would like to get parent volunteers to join the following committees:

- K-8 HW & Grading
- Report Card Review
- Local Control Accountability Plan

e. Teacher Rep - Mrs. Jakobowitz & Mrs. S. Krier

- i. Susie discussed with Ms. J Krier about organizing an engineering challenge for National Engineer Week. All Students would be given index cards to build a structure in class (parameters to be defined) which could

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be displayed on stage in the MPR. We might consider offering prizes to winners from each class/grade, perhaps tickets to the Tech Museum or Lawrence Hall of Science. Susie will discuss with Ms. J Krier and come up with a proposal.

- ii. Susie spoke with Mr. Ewing about plans for Science Fair. Since the Next Generation Science Standards no longer follow the traditional scientific method and instead have the 5 E's (Engage, Explore, Explain, Elaborate, Evaluate), the 5th graders will do an engineering project instead (in teams). We will also look into doing an evening event involving an engineering challenge, maybe something like Caine's Arcade (<http://cainesarcade.com/>). Susie will discuss with Mr. Ewing and come up with a proposal.
- iii. Dr. Ventura has the full support of staff on the new safety procedures. These concerns have been brought up to previous principals but Dr. Ventura is the only one that has acted on them. Safety for our students is very important.

f. Treasurer- Kristen/Pinal

Monthly Treasurer's Report - The report was presented and discussed.  
Donation and Matching Policy - Tabled.

f. Director Of Program - Carmen M

Family Art night - Carmen proposed \$300 for art supplies needed for our upcoming Family Art Night. Dr. Ventura made the motion to approve. Kanchan second the motion. All approve. None oppose. None abstained.

5. Upcoming events

- a. Family Movie Night - Jan 20
- b. Sandia Science Night - Jan 25 Need parent volunteers
- c. Lunar New Year Assembly - Jan 30
- d. Donuts with Dad - Feb 3
- e. Family Art Night - Feb 8 Need to submit Facilities Request
- f. National Engineer Week Feb 20-24 Given Susie and Ms. J Krier's proposal (see teacher rep update), we no longer need a char but will provide parent volunteers if needed.
- g. Talent Show - Feb 23
- h. Read Across America - Feb 27 - March 3
- i. Destination Imagination Showcase - March 7

6. Miscellaneous items -

7. Gloria adjourned Meeting at 8:10 pm.