



John Green PFC Meeting Minutes – Final

February 16, 2016

4:20- 6:40pm

PFC President: Gloria Cheng
Co-Vice President: Catrina Waugh
Secretary: Carmen Phan
Treasurer: Kristen Heiden & Meera Higbee
Director of Volunteers: Nicole Clark
Director of Communications: Jas Hayer
Co Directors of Programs: Carolyn Caballero & Carmen Martinez

In attendance: Joe Romagna, Gloria Cheng, Nicole Clark, Carmen Phan, Kristen Heiden, Brette Grice, Gladly Diaz, Meera Higbee, Catrina Waugh, Carmen Martinez and Albert Lee

Absent: Carolyn Caballero and Jas Hayer

1. Call meeting to order at 4:20pm – Gloria Cheng
2. Welcome and Introductions
3. Approve January Minutes
Joe made motion to approve minutes and Carmen Martinez seconded motion. All 10 approved
4. Nicole Announced John Green was awarded the Whole Foods Garden Grant in the amount of \$2000
5. Proposals- See Proposals-
 - a. Advanced Readers- Mrs Currin
All 10 Approved for \$150 for Advanced Readers program
 - b. Animal Adaptation Shoe Box Projects- Ms. Sylva
9 Approved for \$100 for material. Nicole Abstained due to her daughter is in Ms. Sylva's class
 - c. QuickBooks Online- Kristen Heiden
All 10 Approved for up to \$40 per month to use QuickBooks Online
 - d. Art in Action Display Boards- Carmen Martinez
All 10 Approved for up to \$500 to purchase display boards.
 - e. Based on our new Science grade funds, Joe, Gloria and Kristen had reviewed the Second Grade Science Proposals from Mrs. Hebel. \$612.27 + any additional taxes and shipping costs is approved.
6. APEX, Vendor made a presentation to potentially host our next Gator Gallop.
7. Recent Updates and Q&A on updates
 - a. Treasurer- Reports
Treasurer reviewed and updated report. The Board reviewed and discussed the financial report at the meeting. Reserve Policy and Matching Policy- will tabled for March.



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b. Principal

- Many thanks to the PFC for purchasing materials for music and DKA/Kindergarten classes. Materials are just arriving and being unpacked. We will have pictures to share as soon as possible!
- Science Night was a huge success, thanks to Carolyn, Mrs. Gonzalez, and an excellent team of volunteers. Also, many thanks to Tammy and her team for Movie Night.
- Also, Donuts with Dad was bigger than ever, Kudos to Reese Gill, Nicole Clark, and their team of volunteers for putting on another successful event.
- Brie and Joe enjoyed hosting our principal/assistant principal for the day, Jordan Heiden and Keira O'Brien in the past few weeks.
- I have been working with our SSC, which I am sure Albert will report on, to address traffic concerns (Principal Coffee on 2/16 from 8:30 to 9:30 to discuss) and also to discuss our site facilities master plan through a series of meetings.
- Brie and Joe are working on getting ready for SBAC testing, which will be coming the last week of April through May.

c. School Site Council

We went over the FMPC proposed changes to the campus and had the maps out in front of the school. A few notes:

- These were proposed changes by LPA, the consultants hired by the district, not by the school staff or SSC
- Major changes included: additional Kindergarten building, permanent 2-story building in place of portables, and additional EDCC building
- We approached this as a long term wishlist, rather than an urgent priority, as the significant amount of money required (from a taxpayer bond) should be specified to be used for a second Dublin HS. That said, there are elementary schools in the district that really do need updating.
- Our top wishlist items were: better managed traffic and parking, expanding the blacktop near the portables/installing a track on the field/expanding kindergarten play area and structure, reconfiguring the library furniture to make it more flexible. Perhaps PFC could look at some of these as funding targets.
- We met with the DUSD Facilities people and LPA last Friday to give them our feedback.
- Tomorrow morning (Tuesday), we are co-hosting a Cuppa Joe principal's coffee focusing on traffic and safety around the school. Please try to make it. We will have panelists from the student safety patrol, DUSD, Safe Rides, DPD, and the city to address concerns. It starts at 8:30am in the MPR.



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8. Debriefs from Family Movie Night from Tammy

I had three helpers from Safety Patrol which assisted with the popcorn and helping with the raffle. There were two parents who helped with putting out water cups and helping with the popcorn and we some stayed for clean up which wasn't a whole lot to do. We announced at the end to clean up when they left and worked out.

There were chairs available for the parents to sit on if they needed to.

I kept decorations simple limiting it to balloons and a cute cardboard cutout that my son made of a minion.

The raffle worked out great in the end and we gave away the balloons to anyone who wanted one.

What didn't work:

The set-up wasn't complete and by that I mean there was no sound. Around 5:50 Briann mentioned that the soundboard wasn't out and that it didn't look right. We turned on movie and there was no sound. Briann located the soundboard and brought it out but we couldn't figure out how to set it up. I asked if there were any parents in the audience who knew anything about AV and a couple of parents came to help. It took a while to figure out. At this point I start praying. I found a box in a closet and we pressed a button that looked like sound but it didn't work. Eventually we figure out where the plug is at to plug in for power. Movie set to start at 6:30 and we started at 6:35. Not bad.

A resident brought to our attention that the movie was blasting to the neighborhood for about 15 minutes. Turns out the button I pressed in the closet was the outside speaker system.

All in all it was an easy event. Good turn out. Didn't go last year but was told it was bigger turnout than last year.

I know there were also a lot of things going on that Friday night and think in future that the movie night should be later in the school year if possible.

9. Gloria adjourned Meeting at 6:40 pm.