



**Green Elementary PFC Meeting Agenda**  
**September 19, 2018**  
 PFC Board Members Meeting 5:30PM – 6:30PM

<b>Agenda Item for PFC Board Members Session</b>	<b>Speaker(s)</b>	<b>Time</b>
Call Meeting to Order, Welcome	Saba	5 minutes
Review and Make Updates to Minutes from August Meeting	All	5 minutes
Debrief of past events: <ul style="list-style-type: none"> <li>● Safety Preparedness Week (Week of 8/27)</li> <li>● Picnic with Parents (8/31)</li> <li>● Chipotle Dine-In Fundraiser (9/10)</li> </ul> Upcoming events: <ul style="list-style-type: none"> <li>● KG Handwashing Campaign – (9/21)</li> <li>● Gator Gallop (10/5)</li> <li>● Red Ribbon Week – Week of 10/22</li> <li>● Fall Festival &amp; Trunk or Treat – 10/26</li> </ul>	All	15 minutes
Programs Update <ul style="list-style-type: none"> <li>● School Supply Drive – Discuss options (see handout)</li> </ul>	All	10 minutes
Treasurer's Update <ul style="list-style-type: none"> <li>● 2018 August Report</li> <li>● Cash Balance Review</li> <li>● Teacher's Workbook – distributed via email</li> <li>● Reserve Policy (update to be reflect lower PFC budget)</li> <li>● PFC Spend Diagram (to print as a poster)</li> </ul>	Nanda / Chiao	10 minutes
Gator Gallop Update <ul style="list-style-type: none"> <li>● Flyer's to go out week of 9/17 (pushing for online donations)</li> <li>● Pizza Guys Dine out 10/1-10/7</li> <li>● Email sent to distribute to all Staff/Teachers/Room Moms</li> </ul>	Saba / Shruthi	5 minutes
Communications Update <ul style="list-style-type: none"> <li>● Flyers vs. Email</li> <li>● Affirmations for Staff/Teachers - consider wall (specific month)</li> </ul>	Preeti / Saba	5 minutes
Once Around/Stretch Break	All	10 minutes



# Green Elementary PFC Meeting Agenda

**September 19, 2018**

**PFC General Meeting 6:30PM - 7:30PM**

<b>Agenda Item for PFC General Meeting</b>	<b>Speaker(s)</b>	<b>Time</b>
Call Meeting to Order/Welcome	Saba	5 minutes
Housekeeping Approvals: <ul style="list-style-type: none"> <li>• Approve Minutes from August Meeting</li> <li>• Approve 2018 July/August Treasurer Report</li> <li>• Approve Reserve policy</li> <li>• Vote on Options for School Supply Drive</li> </ul>	All	10 minutes
Proposal for Chromebooks <ul style="list-style-type: none"> <li>• Discuss &amp; Approve</li> </ul>	Dr. Ventura / All	5 minutes
Principal Update	Dr. Ventura	10 minutes
School Site Council Update	SSC Rep	5 minutes
Teacher Rep Update	Mrs. Jakubowicz/ Mrs. S Krier	10 minutes
Treasurer Update*	Nanda / Chiao	10 minutes
Upcoming Events * <ul style="list-style-type: none"> <li>• KG Handwashing Campaign (9/21)</li> <li>• Gator Gallop (10/5)</li> <li>• Red Ribbon Week – Week of 10/22</li> <li>• Fall Festival &amp; Trunk or Treat – 10/26</li> </ul>	All	10 minutes
Adjournment – next meeting Wednesday, October 17 <sup>th</sup>	Saba	5 minutes

- *Only required if John Green community members join the General session meeting. If no new community members join the general session, these updates will not occur (as they have already been covered in the PFC Board Meeting)*