



## Green PFC Meeting Agenda December 12, 2017

PFC Board Members Meeting 5:30PM – 6:30PM

| Agenda Item for PFC Board Members Session   | Speaker(s)            | Time       |
|---|-----------------------|------------|
| Call Meeting to Order, Welcome  | Saba                  | 5 minutes  |
| Review and Make Updates to Minutes from November Meeting  | All                   | 5 minutes  |
| Debrief of past events: <ul style="list-style-type: none"><li>• Kids Against Hunger - 11/30</li><li>• Hour of Code - 12/4 - 12/8</li></ul> Upcoming events (December/January): <ul style="list-style-type: none"><li>• Schoolwide Luncheon – 12/18</li><li>• Cookies with Santa - 12/21 (Chair: Vidya/Pritam)</li><li>• Family Movie Night – 01/19 (Chair: Kanchan)</li></ul> | All                   | 10 minutes |
| Debrief on Fraudulent Emails <ul style="list-style-type: none"><li>• Update on recent events and next steps</li><li>• Change to check signing policy</li></ul>  | Saba / Chiao          | 10 minutes |
| Treasurer Report  | Pinal/ Chiao/<br>Saba | 10 minutes |
| Proposal – Food Allergy Assembly  | Gloria                | 5 minutes  |
| Once Around   | All                   | 5 minutes  |
| Stretch Break   | All                   | 5 minutes  |



## Green PFC Meeting Agenda December 12, 2017

### PFC General Meeting 6:30PM - 7:30PM

| Agenda Item for PFC General Meeting   | Speaker(s)                       | Time       |
|---|----------------------------------|------------|
| Call Meeting to Order   | Saba                             | 5 minutes  |
| Welcome, Introductions  | All                              | 5 minutes  |
| Approve Minutes from November Meeting   | All                              | 5 minutes  |
| Principal Update  | Dr. Ventura                      | 10 minutes |
| School Site Council Update  | SSC Rep                          | 5 minutes  |
| Teacher Rep Update  | Mrs. Jakubowicz/<br>Mrs. S Krier | 10 minutes |
| Upcoming events for December/January <ul style="list-style-type: none"> <li>• Schoolwide Luncheon – 12/18</li> <li>• Cookies with Santa - 12/21 (Chair: Vidya/Pritam)</li> <li>• Family Movie Night – 01/19 (Chair: Kanchan)</li> </ul> | All                              | 15 minutes |
| Approve Treasurer's report  | Pinal / Chiao                    | 5 minutes  |
| Adjournment – next meeting January 17, 2018   | Saba                             | 5 minutes  |