

John Green PFC Meeting Minutes

June 10, 2014

PFC President: Nicole Clark
Co- Vice President: Kimberly Mehr
Secretary: Ayana Carroll & Clevestor Hines
Treasurer: Vijji Suryadevara & Ellie Harrison
Co-Director of Volunteers: Deanne Perko & Danielle Cooper
Director of Communications: Gina Seely

I. Call to order

Nicole Clark called to order the regular meeting of the John Green PFC at 6:36pm on June 10, 2014 at John Green Library.

II. Approval of minutes from May meeting

Nicole Clark read the minutes from the last meeting. The minutes were approved as read by Board. Deanne made motion to approve May Minutes, Ellie seconded motion and May Minutes were approved by Board.

III. Open issues

a) 2014/2015 School Registration- 19th & 21st of August

Board discussed registration online. At school registration, all parents have to register online in order to receive PFC weekly newsletter and all events. Open discussion to create idea to capture more parents to sign up for PFC and also donations to be collected at registration. Discuss on how to include more parents on the distribution list. Joe needs to be added to the distribution list. All students need to register in order to be included on the distribution list every year.

Irene left Nicole with a brunch of forms and papers for registration. Irene also compiled a list of incoming parents for Kindergartners and D-K with email addresses. Per Keith, there is a work order for 10 computers to be set up at registration.

Board had discuss on incentives for parents to sign up with PFC at registration; either a calendar, online access for a phone directory.

Nicole will review the different parts of registration and with email different couple of board member to divide up duties for registration.

b) Update from Treasurers

Vijji is still finalizing and closing out the books for the year. Some of the teachers still have not turned in their receipts for reimbursement. Ellie will reach out to the remaining teachers.

Vijji reported that Gator Gallop matching from the company came in later and PFC actually made \$47556 as of 6/10/14, more than previously reported. Include in the agenda to promo donations matching in next Gator Gallop.

5th grade donations- extra money that came in from 5th grade donations will go to Fallon.

c) Art In Action- Nicole Clark

Will divide program into 4 groups, so each person will be responsible for a portions of the AIA Program. Budget is not ready for AIA for next year. But \$2500 is deposited and included for next school year. Kim has not sent to the treasurer a budget for next year.

Per Keith, Dublin Unified School District will be funding the following programs: RAZ Kids, Starfall and Brain pop.

d) Sound System- Kimberly Mehr

Kim got another quote from Vision Media, Inc with lower prices and equipment. Board is presented with a copy of the audio proposal.

Keith also got a quote from Prodigital with 3 packages of different levels of the audio system.

The Board decided to leave the decision making to the Principals, outgoing and incoming (Keith and Joe) to choose the applicable best use of audio system for School.

Deanne made a motion for any unspended allotted funds go to technology spending. Raised to \$15000 from \$10000 to be used for the audio Sound system. Ellie Seconded Motion and Board Approved.

e) Food Truck- Danielle Cooper

Danielle suggested to bring back the food truck for Open House or back to school night so that parents can eat dinner on campus coming straight from work and promote a family commodity. Teacher will have a voucher for food. From discussion, Back to school doesn't work as students are not allowed on campus. Board is open to bring back food truck for Open House.

f) Child Care referral- Danielle Cooper

Danielle received a lot of feedback from parents that would like to volunteer but has little children at home which limits their ability to help. Per school district, Green cannot endorse any enterprises for childcare nor tutors due to impose liability. Parents can network with another parent to volunteer and share child care.

g) Approval of gift cards- Deanne Perko

All Gift cards are issued per Deanne.

h) Updates: Carolyn

Yearbook: Made \$3300. Costs went up for yearbook this year due to more pages are included, but the costs were not passed on to the parents. Every year deadline for yearbook is April 1st. Carolyn is hoping to need the Camp Arroyo to be schedule prior to April 1st so that we can avoid to pay \$400 penalty for the applicable pages delayed to yearbook.

Also, discuss options to purchase additional yearbooks for low income students. However, obtaining the list is impossible.

Website: needed info for registration/constant contact. Carolyn is working on updating the distribution lists.

2014 Programs: Programs are not finalized and budgets need to be in by September 2014 for school year. Computer Labs are going away but Green is equipped with 9 Cows of Chrome Books.

Jo & Carolyn will get together with Treasurer & Joe to have budget computed for Programs for next year.

IV. Adjournment

Nicole Clark adjourned the meeting at 8:53pm.

Minutes submitted by: Carmen Phan

Next Meeting will be on the week of July 14th.