



John Green PFC Meeting Minutes Wednesday, May 19, 2021

PFC General Open Session 6:30PM – 7:30PM

Meeting Called to Order: Sumit

Attendees:

- Sumit Chopra: President
- Tracey Yuen: Director Of Volunteers/Room Parent Coordinator
- Ritu Khendelwal: Director of Budget and Accounting
- Shikha Sharma: Treasurer of Deposits, Reimbursements & Purchases
- Joyce Trotter: School Principal
- Sarah Tuthill: Assistant Principal
- Bridgette Jakubowicz: Teacher Representative
- Ann Singh - Director of Communications
- Bhawana Singh
- Ursela Syed: Secretary

New Board Members:

- Sarah Butt/Tina Bhatia - Secretary's position
- Lohita Gorre/ Surekha Anatharaman - Co-Directors of Programs
- Ellan Tong- Director of Volunteers
- Amy Shumylo/Emily Sill - Communication Directors

Treasurer report:

Ritu shared the current budget. Income from Box top, Benevity and Printing (tshirts) ~ \$1100. Shikha provided checks but the books are not reflecting the five checks deposited. Ritu and Shikha to work on it after the meeting.

Principal updates:

Ms. Trotter gave an update on cooking with kids. Kids made a snack mix. On Friday, the students were invited to make Nutella fruit cake. The staff is beginning to get ready for the 2021-2022 school year event, unless there are changes from the CDC. The superintendent has allowed a small event and invited each class, kids with their parents for their promotion certificates. The kids will pick up a little bag, memory book, certificate and t-shirts. Purchases and expenditures this month: various art supplies,

reading material, books, additional crafts and classroom supplies, reading prizes etc. PFC recruitment, the nominations are sparse. Ms. Tammy, Ms. Sarah and Ms. Barna, Ms. Trotter to brainstorm and spread the word for PFC board members. A couple of people have reached out for the presidency. Sumit should have the list. Deadline to turn in the forms is April 30th.

PFC update:

Sumit's update on the PFC nomination (same as Ms. Trotters).

Ms. Barna's Request: (5/19/21: Ms. Barna has not submitted the request as yet)

Ms. Barna gave an update on the library and its programs. There are book fairs that gives \$5-6k a year. She receives a variety of books from 2K-2500 from scholastic. There have been furniture updates from the savings. Since there were no book fairs due to Covid. Ms. Barna requested funds from PFC, the estimates have been sent via email and apply to KG-5th graders. She shared details of each grade level and their request of what books they'd like access to. She also included a list of books related to diversity.

Sumit suggested to revisit this topic since we only have 6 weeks left for this school year. Since Ms. Barna is revamping the library and she would like to have the books on hand before the children return. Teachers can also have access to these books for AR quizzes.

Motions:

- Motion to All in favor, yes. Approved. (Swearing in of the new board members)

Staff Appreciation:

Meeting adjourned: 7:21pm