



JGES PFC Meeting Minutes October 15, 2018

PFC Board Meeting 6:00PM – 7:00PM

PFC General Meeting 7PM – 7:30PM

Meeting Called to Order: 6:05PM (Board Meeting 6:05PM-7:50PM – no general members present at this meeting)

In Attendance:

Saba Aleem – President

Dung Lay – Co-Director of Programs

Cheryl Sud - Secretary

Chiao Zielinski – Treasurer of Deposits

Nanda Tumurugoti – Treasurer of Budget and Accounting

Preeti Dharia – Director of Communications

Dr. Lorianne Ventura – Principal

Susie Krier – Teacher

Bridgette Jakubowicz – Teacher

Sarah Tuthill – Assistant Principal

Shruthi Manish – Parent/Nominee for VP of Fundraising

Lisa Yang – Co-Director of Programs

Kanchan Sehgal – Director of Volunteers

Absent:

none

Meeting Called to Order: [6:05PM]

Approved Minutes

The minutes for the September PFC meeting were up for a vote to approve.

Dung made the initial motion to approve, Preeti 2nd the motion; all in favor, none opposed, none abstained.

Review of Upcoming Events:

Gator Gallop: Total expenses were approximately \$6700. Total raised is approximately \$30,000 (so far), with a net total of \$22,800. Kudos to Shruthi for getting a record number of sponsors and donations. Teachers will do one final email/notification to classes for Gator Gallop this week. Awards ceremony is scheduled for Thursday, November 15. Lori to send out link for pictures for yearbook. Sign-up genius is out and we have identified a good number of volunteers; one final push for room parents to send out link for a few more volunteers. Bibs will come Wednesday morning and are ready, organized by teacher. Teacher would prefer having the bibs the day before, if possible. Shruthi to check with Sam (bib company) to see if it is possible to distribute the day before. Popsicles ready in the freezer.

Fall Festival and Trunk or Treat: Nanda is Chair of Fall Festival. Fun Services is the vendor we are working with for the carnival items. Seeking DHS students to volunteer at Fall Festival, however, the rival football game also on 10/26 so may consider looking at Fallon Middle School for student volunteers. Food stalls for purchase (Indian, Pizza Guys, Taco Truck). Cotton candy cart and Kona Ice are also on the list. Caricature is canceled because of limited number of students that they can do per hour. Looking into face painters this year. Magician, photo booth, clown, DJ. Silent auction items: front row seats for 5th grade promotion; premium access to fall check-in for each grade; Principal of the Day; VP of the Day; dedicated seating at Family Art Night; 2 free books at the Book Fair; John Green hoodie with water bottle; premium access to Trunk or Treat (if able to pull it off in time). Pumpkin decoration contest. The Coop has also donated coupons. Wristbands for entry into Fall Festival are ordered.

Trunk or Treat Chair needs to get cars signed up and ensure we have enough candy. So far we have 4 trunks. Will entice people to volunteer their cars by providing 1 free wristband to Fall Festival. Kanchan will add appropriate volunteer slots for this event.

Timing of event: 530-730pm Fall Festival and 730-830pm Trunk or Treat.

Halloween Breakfast for Parents [10/31]: Saba will order coffee and muffins for parents the morning of the Halloween Parade. DPIE will also be there to present a check to the school. Breakfast will begin at school start.

Red Ribbon Week: Chair identified. Sign-up genius set up.

Proposals:

Math Olympiad: \$150 approved for registration (board approved over email). New program for this year.

Wagons: Proposal for 10 new wagons for teacher classrooms. Cost is approximately \$900 with taxes. Kanchan made the initial motion to approve; Dung 2nd motion, all in favor, none opposed, none abstained.

Advance Purchase of Spirit Wear for Fall Festival: \$2300 up front purchase for sale at Fall Festival (anticipated profit of \$1200 once all clothing has been sold). This proposal was approved by the board over email on Tuesday 10/9.

Regal Premiere Movie Ticket/Jamba Juice Gift Card Fundraiser: Proposal to buy movie tickets for \$9/each and to sell for \$10/each ensuring a \$100 profit. Jamba Juice gift card for \$5/each and sell for \$8/each (\$10 value gift card) for a profit of \$120. Total requested for purchase of these tickets/gift card is \$1100 with a profit of \$220 once all tickets/gift card is sold. Dr. Ventura made initial motion to approve; Lisa 2nd motion, all in favor, none opposed, none abstained.

Treasurer's Update:

Cash Update: Nanda went over Cash Update and Bank Balance Review. Refer to attachments sent in email.

Principal Update [Lori]:

School has been sanitized after several illnesses last week. Alameda County still evaluating and will be back on site to assess the common areas. Other than that, looking forward to the rescheduled Gator Gallop this week.

Teacher Rep Update [S.Krier]: DTA holding Teacher Town Hall at Student Union at DHS tomorrow evening, Tuesday 10/16. There is currently no contract; still in negotiations. Encourage community to attend.

Adjournment: The meeting was adjourned at 7:50PM. Next meeting is scheduled for Wednesday, November 14th at 5:30pm.