



JGES PFC Meeting Minutes

May 16, 2018

PFC Board Meeting 5:45PM – 6:47PM
PFC General Meeting 6:50PM – 7:10PM

Meeting Called to Order: 5:50PM (Board Meeting 5:50PM-6:25PM; General Meeting 6:30PM-7:10PM)

In Attendance:

Saba Aleem – President
Dung Lay – Co Vice President
Cheryl Sud - Secretary
Chiao Zielinski – Treasurer of Deposits
Pinal Vaidya – Treasurer of Budget and Accounting
Kanchan Sehgal – Director of Volunteers
Dr. Lorianne Ventura – Principal
Bridgette Jakubowicz – Teacher
Susie Krier – Teacher
Lisa Yang – Parent
Nanda Tumurugoti - Parent

Absent:

Gloria Cheng – Vice President
Michal Zielinski – Director of Communications/Webmaster

Meeting Called to Order: [5:50PM]

Approved Minutes

The minutes for the April PFC meeting were up for a vote to approve. Dung made the initial motion, Bridgette 2nd the motion; all in favor, none opposed, none abstained.

Debrief of Past Events and Upcoming Events:

Family Art Night: Great turnout (about 200 families in attendance). Constant flow of attendees. Extra canvases were available for families.

Teacher Appreciation Week: Great week; teachers felt very appreciated. The theme was well appreciated. School-wide luncheon was really nice to have teachers all eat together.

School Supply Drive: Ongoing. Parents are still confused as to why we are requesting donation second time this year. Clarification has been provided in Lori's communications as well as PFC Newsletter. We have raised \$8K to date; school supply order will need to be placed (\$28K). Plan to start school supply drive earlier next year with a March 1st deadline and if money is not raised, then we cancel the school-wide drive and parents purchase their own school supplies.

Father Daughter Dance: Lyla is all set for this event. We have reached capacity; online ticket sales have closed. Total capacity is 375 people. Depending on capacity, may or may not have to turn people away looking to purchase tickets at the door.

Volunteer Appreciation Tea: Set for Friday, May 25th. Expecting about 120 people.

Treasurer Report and Cash Update: Pinal working on final report. Saba to meet with Pinal on Friday to go over Treasury Report and send to Board with final budget/outlook for next year. Deadline for staff to send receipts is May 25th.

Event Proposal:

School Psychologist Materials: \$250 fee for school psychologist materials voted by board electronically.

General Updates:

Post Year Debrief Meeting: Request for Board to debrief on highs and lows of this school year. Discuss things to change, maintain. Saba will coordinate a date and send out options to the group.

2018/2019 Proposed Meeting Dates: Board reviewed proposed meeting dates for 2018/2019 school year. Will continue every 3rd Wednesday of each month, starting at 5:30pm for Board meeting and 6:30pm for General meeting. July 25th will be a hold for Fall Check-In planning meeting (small group).

Organize PFC Closet: Saba has 2 volunteers who are willing to help clean the PFC closet the first week of June. If anyone else is available to help clean, please let Saba know.

Board Nominations and Vote:

Dung Lay: Director of Programs nominee. Dung has been on PFC this year as co-VP and she wants to learn more by trying a new role for the upcoming school year.

Lisa Yang: Co-Director of Programs. Incoming parent of a 2nd grader and Kindergartener; daughter previously at Kolb. Would like to learn more about John Green and wants to bring PFC programs to life.

Nanda Tumurugoti: Treasurer of Accounting. Proud father of an incoming Kindergarten. Mostly works from home, with occasional travel. First view of US school system. Has experience with Quickbooks and Accounting. Goal is to contribute to school and the community and see how his efforts can help the school and community.

Preeti Dharia: Director of Communications. Preeti could not be present at today's board meeting, however, expressed her nomination via email.

Kanchan (Director of Volunteers), Cheryl (Secretary), Saba (President), and Chiao (Treasurer of Deposits) will remain in current roles. Vice President role is still open and we are actively recruiting.

Saba/President: Dung initial motion; Kanchan 2nd; all in favor, none opposed, none abstained.

Vice-President: open

Dung/Director of Programs: Kanchan initial; Bridgette 2nd; all in favor, none opposed, none abstained.

Nanda/Treasurer of Accounting: Bridgette initial; Chiao 2nd; all in favor, none opposed, none abstained.

Preeti/Director of Communications: Cheryl initial; Lisa 2nd; all in favor, none opposed

Chiao/Treasurer of Deposits: Dung initial; Kanchan 2nd; all in favor, none opposed, none abstained

Cheryl/Secretary: Lori initial; Chiao 2nd; all in favor, none opposed, none abstained

Kanchan/Director of Volunteers: Dung initial; Nanda 2nd; all in favor, none opposed, none abstained

Principal Update [Lori]:

A couple of staff members and Lori visited Disneyland Hotel a couple weeks ago to accept the California Distinguished School award. Everyone felt appreciated and supported during Teacher Appreciation Week. Rest of the year is to savor every day and reflect back on the school year.

Enrollment update: Increasing to 2016/2017 school year, however, shifting in grade levels. 83 Kindergarten students (1 KG class will be dropped for incoming school year). Influx of 1st

graders (140) so will have 6 1st grade classrooms. 2nd grade classrooms will be at capacity (28 students/class). 3rd grade we are at 119 students, resulting in 5 classes (dropped 1 class). Exploring a combination class (2nd/3rd) depending on final enrollment numbers. 4th and 5th grade enrollment is remaining identical to current school year. DK to 2nd grade special education classes had an influx as well for upcoming school year.

Looking forward to getting school supplies in June this year so that teachers can get a head start on getting ready for the next school year.

Yearbook is ready; cover art is student made. Yearbooks will be distributed next week. Lori will address questions about whether parent purchased yearbooks in her weekly newsletter.

Parents can reach out to Lori directly if they are not sure whether they purchased or not.

There will be about 50 yearbooks extra for those who did not purchase in advance.

Back to school night is the first Thursday of the school year for all grade levels for 2018/2019. Principal's welcome will be done at another time. Lori will address date/times in her summer letter. K/1st is at 5pm; 2/3 is at 6pm; 4/5 is at 6:45pm. Fall check-in will be Wednesday before school starts. Lori's last newsletter of the year will be last day of school (6/1). Letter for new school year will be 7/29 with all of the back to school information.

School Site Council (SSC) Update: District working on district-wide safety plan. Increase some of our practices for safety and look at small things and larger activities (e.g., moving up safety week). Making sure that students are ready and prepared for anything that were to happen. SSC agreed with teachers/leadership that intervention aids are significantly needed.

Teacher Rep Update [Bridgette/Susie]: Many thanks for Teacher Appreciation Week. Teachers really felt the love and felt appreciated. It's a nice balance to the rigors of state testing. 5th graders have finished testing and 3rd and 4th graders will finish up by the end of this week. CTA/DTA elections are coming up in June.

Adjournment: The meeting was adjourned at 7:10PM.