



Green Elementary PFC Meeting Minutes
March 20, 2019
PFC Board Members Meeting 5:30PM-6:30PM

Agenda Item for PFC Board Members Session	Speaker(s)	Time
<p>Call Meeting to Order, Welcome called to order at 5:45</p> <p>Attendees: Susie Krier, Ms Tuthill, Saba, Chiao, Dung</p> <p>Preeti (joined at 6:30pm)</p>	Saba	1 minutes
<p>Review and Make Updates to Minutes from February Meeting</p> <p>No comments or edits</p>	All	5 minutes
<p>Treasurer's Update General comment from the Board that reports need to be sent out earlier. A few hours before the meeting is not appropriate as it does not allow enough time for the Board to review and come prepared with questions.</p> <ul style="list-style-type: none"> • Cash Update We have questions for Nanda – last rows of the first tab are confusing. We believe the comments regarding Gator gallop should be deleted. Also starting cash states 'November'18' which we think should say March 2019? Nanda to confirm. • March report review noted that if Family Dance does not occur, we may have extra funding to add to our reserve balance. • Update on Annual Donation Survey for 2019-20 school year Everyone agreed to go ahead and get survey out. Nanda please resend the survey to the Board and let them know once it is ready to be sent out via MemberPlanet. Let's test a version to make sure it works and then we can communicate it prior to Spring Break. 	Nanda / Chiao	20 minutes
<p>Debrief of Past Events:</p> <ul style="list-style-type: none"> • Read Across America (week of 2/25) all went well • Talent Show (3/1) all went well. <p>Status Report of Upcoming Events:</p> <ul style="list-style-type: none"> • Math Kangaroo (3/21) – Preeti leading • Engineering Fair (3/28) – Laura Kim leading • Art in Action / Open house (4/18) - Aimee Chan leading Need to find out if there are any classes that don't have Docents or art work completed. Dung will help follow up. • Family STEAM Night (4/26) – Saba leading Most planning is done. Flyers and communication to be done after spring break. • Multicultural Fair (5/4) – Team (10) has been pulled together and planning has begun • Teacher Appreciation Week (5/6-10) – Chair? • Pastries w/ Parents is back on. We are trying to confirm a date with the chairs. It will likely be a Friday morning in April. Saba is coordinating this and will confirm. 	Event Chairs/All	20 minutes

<p>PFC Open Positions next year</p> <ul style="list-style-type: none"> - President - Vice President of Fundraising - Secretary - Director of Programs - Director of Volunteers <p>Saba is talking to many kindergarten/incoming families. Request to all existing board members to assist in backfilling their own roles and get the word out. We likely have a backfill for the President but still working through other roles.</p>	Saba/All	5 minutes
<p>PFC Feedback Box Review Dung checked the box and it was empty.</p>	Cheryl	5 minutes



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March 20, 2019

PFC General Members Meeting 6:30PM-7:30PM

Agenda Item for PFC General Meeting	Speaker(s)	Time
Call Meeting to Order/Welcome	Saba	5 minutes
Housekeeping Approvals: <ul style="list-style-type: none"> Approve Minutes from February Meeting All approved. March Treasury Report Folks did not have enough time to review the report, so it will not get approved. We will approve this in April meeting. None approved. Ms. Tuthill presented a proposal to purchase a mini fridge & icemaker for the health room – total cost \$250. Vote: All approved. 	All	5 minutes
Principal Update Carol was not present so Ms. Tuthill gave an update. 5th grade promo planning underway. We miss Dr. Ventura and hoping that she comes back before the end of the year. In preparation for registration and check-in, we should set up a meeting in May to discuss how to make it better next school year.	Carol Shimizu	10 minutes
School Site Council Update No meeting occurred, so there is no update.	Carol Shimizu / SSC Rep	5 minutes
Teacher Rep Update Good news – DPIE sponsored chromebooks have arrived! Everyone is very excited Bad news – negotiations were not successful. Very close to strike. There will be a march on Tuesday March 26th from Dublin High at 4:30. Teachers would appreciate community involvement and support. Walking path is from Dublin High to the Board office.	Mrs. Jakubowicz/ Mrs. S Krier	10 minutes
Treasurer Update* n/a	Nanda / Chiao	5 minutes
Upcoming Events * n/a	All	5 minutes
Adjournment – meeting ended at 7:05pm <ul style="list-style-type: none"> Next meeting to be held on Wednesday, April 17th 	Saba	5 minutes

**Updates only required if John Green community members join the General session meeting. If no new community members join the general session, these updates will not occur (as they have already been covered in the PFC Board Members Meeting)*