



JGES PFC Meeting Minutes

March 21, 2018

PFC Board Meeting 5:30PM – 6:30PM
PFC General Meeting 6:30PM – 8:00PM

Meeting Called to Order: 5:35PM (Board Meeting 5:35PM-6:22PM; General Meeting 6:23PM-7:34PM)

In Attendance:

Saba Aleem – President
Gloria Cheng – Vice President
Dung Lay – Co Vice President
Chiao Zielinski – Treasurer of Deposits
Pinal Vaidya – Treasurer of Budget and Accounting
Dr. Lorianne Ventura – Principal
Susie Krier – Teacher

Absent:

Michal Zielinski – Director of Communications/Webmaster
Bridget Jakubowicz - Teacher
Cheryl Sud –Secretary
Kanchan Sehgal – Director of Volunteers

Meeting Called to Order: [5:35PM]

Approved Minutes

The minutes for the February PFC meeting were up for a vote to approve. Susie made the initial motion, Pinal 2nd the motion; all in favor, none opposed, none abstained.

Debrief of Past Events and Upcoming Events:

National Engineer Week: It was a fantastic event. The projects this year compare to last year was more sophisticated and it was neat to see the difference between the two.

Read across America: This event went over very well.

Allergy Assembly: The assembly was fantastic and it was a good learning experience for the kids.

Muffins with Mom: It was a good turnout. About 800+ people showed up for this event. Around 7:30 AM there was a line outside the door and all 1200 muffins were served. We may need to consider increasing the amount of muffins for next year. We also wanted to get carnations to hand out, but with the short amount of time we decided to create a photo booth instead. It was a great event and everyone seemed to be enjoying it.

Open House & Art in Action Fair: The open house event went well. The art fair was amazing. Lucky we had enough volunteers to help set up and clean up. It would have been better if we had a place for students to eat, but overall it was a good turnout.

School Supply Drive: Flyers were passed out to family who showed up for open house. A blurb will be sent out through Lori and the PFC newsletter so that more parents are aware of the school supply drive and hopefully we will get enough donations by May.

Math Kangaroo: It went very well. Everything was very smooth and we got enough volunteers for this event.

St. Patrick's Day Parade: About 6 families showed up for the parade and about another 30 families stopped by. Along the parade we also saw another 20 families. We also had Allie the Alligator there and it was a lot of fun.

Engineering Fair Family/Parent Night: Everything is prepared and ready for this week.

Mother Son Dance: All set and ready for Friday.

Talent Show: Auditions were held on Monday and Tuesday. There will be a dress rehearsal after spring break. Show scheduled for Thursday April 12th.

Easter Egg Hunt: This event will be cancelled. There was no volunteer to chair this event.

Family Art Night: Saba and two other moms are chairing this event. Supplies were ordered and arriving today. Everything is all set and ready to go.

Event Proposal:

5th Grade Computers: Submitted by Dr. Ventura and was approved by the Board via email. Proposal received, but not paid yet.

Popcorn Machine/Coffee Urn Purchase: Submitted by Dung Lay. Amount of \$210 requested. Items will be use for school events. Susie made motion to approve; Chiao 2nd motion; all in favor, none opposed, none abstained.

10th Anniversary Celebration & Multicultural Event: Submitted by Gloria Cheng. There is a line item in the budget for multicultural event for \$1500. We would like to add \$1000 to the budget to cover the costs of the rest of the festival and bring the total to \$2500. We plan to have EDCC and Rec hosting activities for the families, demos/shows from local martial arts and dance studios, balloon artist, face painting, henna artist, Kona Ice, Cultural displays, food sampling and performances from students in our community. There will also be a memento giveaway for all the families attending. Susie made motion to approve; Chiao 2nd motion; all in favor, none opposed, none abstained.

2018-19 Board Elections for following open positions:

- 1) **VP (potential candidate identified)** – Saba spoke to all the board members to see who would want to stay or leave their positions. For VP, Gloria has been here for 3 years and will be stepping down now. We will have an open position for VP. Saba identified 2 candidates and has spoken with them.
- 2) **Director of Programs (potential candidate identified)** – This position has been vacant for a while. One of the potential candidates is Dung Lay (current CO-VP).
- 3) **Director of Marketing (potential candidate identified)** - New Position
- 4) **Director of Communications/Web master** – Michal will not be able to support us next year. This position will open up.
- 5) **Director of Accounting & Budgeting** - Pinal has been great and will be leaving this position. This will become an open position also.

We will send out a blurb and elect/nominate a new board member for the open positions. We hope to have results by April board meeting. The last board meeting of the year would be held on May 16th.

Treasury Report: Pinal provided an overview on current status of Treasury report. We do have extra money for school supplies if we want to go ahead and put in an order. In the mean time we will still try and raise the money for the school supply drive. We need to notify

teachers when they go over their spending, so they can be aware of it. Scholastic had sent us a check for \$1500. We will need to put that down on the book fair tab. Student leadership council has a \$1000 budget from PFC every year. Lori suggested using that money and getting a gator costume for the students to wear. Lori will need to propose that to student council.

Principal Update [Lori]: After discussing with staff and council we will move forward with Project Cornerstone. In April or May we will have a parent coffee meeting and discuss Project Cornerstone and hopefully we will get enough parents who will buy in and support the program. We want to be able to support the students emotionally. We were expecting 840/850 existing and new students for next year, but so far we have 785 students registered. The school was notified that some students from Kolb will not be transferring back. About 50% of the Kindergarten students are registered now and usually another 50% more students will register around spring. Within the next month we will see the Kinder # better. Lori projects there may be an increase in 2nd grade to 5 classes and a decrease in 3rd grade to 5 classes. We will adding a 3rd SDC class. One class will be for students in DKA-1st grade, another class from 1st-2nd grade and the last class will be from 3rd-5th grade. We will have more finalize # by April 15th. We will be able to give an update during our May meeting.

Our science lead teachers Susie Krier and Jenna Purta are creating lesson plans to work with kinder, 1st graders, 3rd graders and 4th graders. Last month we did a school wide connection survey for 2nd through 5th grade. The students wrote in complete sentences and the data will be analyzed to show area of concern and success among the different grade levels. This will help us look at ways to support our students better. We just submitted our application in March for the School distinguished award. If we do receive the award, we may ask PFC to fund the trip to Disneyland in Los Angeles for the award ceremony.

Last week a professor from Japan visited John green and other schools to observe the class. The professor is involved in a master program where he wanted to observe ways to better support the teachers. He had a good time interacting with students and observing the classes.

Lori provided a draft calendar for the 2018-19 school year. She recommended us to start filling it up with community chairs or events.

School Site Council (SSC) Update: No updates.

Teacher Rep Update [Susie]: Open House came early this year and it was a little overwhelming, but it went well. We have 8 more Mondays before the end of the year with the 4th graders field trip coming up. From the DTA standpoint it has opened negotiations

again. Our upcoming school year calendar is out with major dates already. The new Cottonwood Elementary school is opening and teachers could be asked if they would like to leave John Green and move to Cottonwood. The staff at John Green has created a strong community and has enough experience to start up a new school. We will support the teachers if they do choose to move over to Cottonwood. Lori was nominated for the district recognition award. We are excited for Lori and she well deserves it. Congratulations to our principal, Dr. Lori Ventura.

Positive Connections 4U [Lisa] – Presentation

Before Lisa became a mother, she worked as a school counselor for a high school and middle school. She mostly worked with kids who were struggling as they transition over from middle school to high school. One of the things she learned was that kids during that age don't have lockers and was poor at organizing their stuff. After gathering information she thought it may be a beneficial for kids to get organize before they enter middle school. At first Positive Connections started as an afterschool program with a small group of kids. The program received positive responses and parents were interested in the program. See below for more info on program.

Purpose of the program:

- To help 5th Grade students prepare for middle school socially.
- To ease transitional issues such as stress, anxiety, and depression by empowering them with middle school info. One of the question that student seem to always ask is regarding changing clothes during P.E. class.
- To expose students to new academic skills, strategies, and technique needed to be successful at the next level.

Topics covered:

- Academic organizational skills – Backpack & Homework
- Study Skills – Preparing for tests, online tools, & study guides
- Time Management Techniques – How to plan for daily and long-term assignments.
- Note Taking Strategies – Cornell notes & other ideas.
- Transition & Changes – changing classes, P.E. & getting involved.

Cost:

- Each classroom receives 5 hours of middle school prep.
- John Green = 30 hours of instructions for 6 classrooms.
- Each student receives 1 composition book to be filled with handouts worksheets, and reference materials to keep for future use.
- \$500 per class x 6 = \$3000 for JGES

There were discussions regarding the benefits of Positive Connections and if maybe this program would be more fit for an afterschool program vs. classroom setting. Saba will follow up with Lori.

Adjournment: The meeting was adjourned at 7:34PM. The next meeting will be on April 18th, 2018 starting at 5:30PM for the board members and a general meeting at 6:30PM.