



JGES PFC Meeting Minutes

April 18, 2018

PFC Board Meeting 5:35PM – 6:47PM
PFC General Meeting 6:50PM – 7:10PM

Meeting Called to Order: 5:35PM (Board Meeting 5:35PM-6:47PM; General Meeting 6:50PM-7:10PM)

In Attendance:

Saba Aleem – President
Gloria Cheng – Vice President
Dung Lay – Co Vice President
Cheryl Sud - Secretary
Chiao Zielinski – Treasurer of Deposits
Pinal Vaidya – Treasurer of Budget and Accounting
Kanchan Sehgal – Director of Volunteers
Dr. Lorianne Ventura – Principal
Bridgette Jakubowicz – Teacher
Preeti Dharia – Parent/SSC Rep

Absent:

Michal Zielinski – Director of Communications/Webmaster
Susie Krier – Teacher

Meeting Called to Order: [5:35PM]

Approved Minutes

The minutes for the March PFC meeting were up for a vote to approve. Lori made the initial motion, Dung 2nd the motion; all in favor, none opposed, none abstained.

Debrief of Past Events and Upcoming Events:

Engineering Event/Family Night: Very good event; nice to see all the work from the students. Will need another teacher to assist with this event next year. Suggest to keep fair around the same time for 2018-2019 school year; timing worked well with Engineering Week.

Mother Son Dance: Fantastic event. All decorations were hand made. Pictures came out very nice. Event was perfect from start to finish. Recommendation to have a cash box for future events so that change is available for people purchasing tickets at the door. A lot of Dads were there taking video and photos and volunteering. Some families made it an entire family event which is the intent of this event. Suggestion also to have a Family Dance next year, and to limit ticket sales to control capacity issue and to also use Indoor/Outdoor space.

Talent Show: Such a success, thanks to Mona (Chair). Need to have a plan for next year since Mona will not be part of John Green next year. Impressed with the talent from all of our students. Beautiful backdrop and signage.

10th Anniversary Celebration/Multicultural Fair: Thankful to all the volunteers for the help in getting this event up and running. Everyone was blown away by the performances, booths, etc. Will get a gift card for the DJ (Dad of student at GES) as a thank you. Most of the preparation was for the Multicultural portion of the event. For next year, plan to do Multicultural Event again on the weekend to maximize family event.

Family Art Night: Scheduled for tomorrow. Most of the materials are ready to go. High schoolers signed up to volunteer as well. Plan to utilize High Schoolers more effectively for 2018-2019 next year so that they are able to meet their 50 hour volunteer requirement.

Field Day: Currently no chair. Saba spoke to Kim who will think about Chairing the event. Scheduled for May 18th. If we do not have a chair by April 27th, the event will be canceled. Bridgette brought up that teachers will need to know whether the event is taking place or not because it is a busy time and Father Daughter dance is also scheduled on the same day.

School Supply Drive: Deadline is May 1st. Links have been sent on PFC newsletters and Lori's weekly emails. Our goal is \$27K. Currently we have about \$2940. Teachers will put a blurb in their newsletter to remind parents to make their donation. Goal is to order school supplies by May 15th so that supplies arrive by June 5th and can be delivered to classrooms by that Friday.

Teacher Appreciation Week: Colleen will be the Chair of all events coordinated that week. Budget for TAW is \$2K and \$471 has already been used. \$400 will also be added for

ordered lunch (Tuesday 5/8). Colleen will have \$1K to use for that week for school-wide teacher appreciation events. Day to day classroom gifts for teachers should come from Room Moms/Classroom Budget.

Father Daughter Dance: Lyla is all set for this event. Signs are up around campus and a Sign Up Genius is available for volunteer sign-up. Lyla is working with Tracey who Chaired the Mother Son Dance to make sure everything is covered. She is also planning to use both indoor and outdoor space to accommodate large capacity.

Treasurer Report and Cash Update: Pinal provided an overview on the current status of the Treasury Report. Saba and Pinal will meet to split budget to determine what stays with PFC and what goes to Student Council/ASB. Proposal will be presented to Board who will agree and provide feedback. Then discussion will need to take place on events for the 2018-2019 and final PFC budget for 2018-2019 will be issued. Gator Gallop funds collected will go to Student Council/ASB. Fall Check-In donations will remain with PFC. ASB can't pay for field trips. A lot of things will need to be sorted out in May/June so that it is clear what funds will go to ASB and which will remain with PFC. Request to have teachers submit field trip donations collected from parents.

Event Proposal:

Project Cornerstone: \$2500 estimate needed for training and to get everything set up for the upcoming year. Parent training will need to take place so that they understand what is expected from parents to support the program. Waiting for final expense amount from the program before Board officially approves the expense.

General Updates:

Nomination Update: A total of 2 nominations received for new PFC Board Members. We need more ground work to get more nominations/help on the Board. Plan to reach out to incoming Kindergarten parents. We need a minimum of 5 Board members to continue PFC and hold events.

Summer Planning Meeting: Saba will send out some dates to set up 1-2 summer meetings for 2018-2019 school year planning.

Organize PFC Closet: Need 3-4 volunteers to help organize and clean the closet, week of June 4th.

Principal Update [Lori]:

It has been an exciting few weeks. Awarded Distinguished School. Ms Rosen, Ms Krier and Ms Estep will go down with Lori in a couple weeks to accept the award in Anaheim. In the process of enjoying the rest of the year while full force planning for next year. Teachers are

in process of building classes for the following year. Professional development and learning opportunities are also being planned. Exciting to see what our parents do for our students and our community to make us a big family. Projected student population and determine staff number. If we move to 28 across the board, we will reduce by 3 classrooms. GES neighborhood is aging out but other neighborhoods are getting an influx of new students. Begin hiring process for Physical Education. Students are writing their opinion and persuasive essays and very exciting to read those.

School Site Council (SSC) Update: No updates.

Teacher Rep Update [Bridgette]: Fun time of year. A lot of fun events, however, also preparing for testing. A lot of positive feedback from teachers on the last few events.

Adjournment: The meeting was adjourned at 7:10PM. The next meeting will be on May 16th, 2018 starting at 5:30PM for the board members and a general meeting at 6:30PM.