



John Green PFC Meeting Minutes

Wednesday, September 18, 2019

PFC General Open Session 6:30PM – 7:30PM

Meeting Called to Order:

In Attendance:

Priyanka Sharma- Sindhar - President
Shruthi Manish- VP of Fundraising
Sabrine Nainar- Co-director of
Volunteers
Tracey Yeun- Co-director of Volunteers
Angie Kojrekar- Secretary
Cindy Gilbertson -Co-director of
Programs
Ameeta Shah- Co-director of Programs
Chiao Zielinski – Treasurer of Deposits
Preeti Dharia – Director of Communications
Gary Grotke-School Principal
Sarah Tuthill – Assistant Principal
Bridgette Jakubowicz-Teacher Representative

**Absent: Shruti the VP of Fundraising participating
via telephone**

Meeting Called to Order: 6:42pm

Parents Welcomed

Housekeeping Approvals:

Approve 2019-2020 Budget

reviewed and discussed (Sabrine moved to approve, Ameeta approved to second the motion)

Approve Minutes from the August meeting (Teacher Bridgette approved, Co-director of Volunteers Tracey approved to second the motion)

Approve the 2019 August Treasurer Report shared and reviewed (Assistant Principal Ms. Tuthill approved the motion, PFC President Priyanka approved to second the motion)

Approve Reserve Policy reviewed, discussed having \$15,000 in reserves for the end of the year. PFC agreed to table this agenda item at this time. Will follow up and propose the reserve policy after doing the audit or external review.

Principal's Update and School Site Council Update:

Principal Grotke stated that the students have been amazing. Shared that the teachers have been very collaborative and supportive. Shared that parents are very involved and organized. Principal Grotke shared that the students have been amazing and he supports students when needed. Principal Grotke shared that a School Site Council is being formed. Five parents are needed, Mrs. Teri Kolon a Kindergarten teacher is also part of this committee. The school site council would work on the school plan. School site council holds elections and members have been voted in. Shared that Gator Gallop is coming. Principal Grotke shared a document titled "John Green's 13th Annual Gator Gallop". This will be sent out to the parents, community and sponsors. Gator Gallop laps will be tracked using a tech system app that teachers can use from their phones. 5th grade parents asked if the shirts could be accessorized. Teacher stated that a class should not organize accessories as a

class. Individual students can have their own accessory. The purpose is to not have competition amongst the classes or grade levels. The goal is to have the school be united for a common purpose and support each other. The teachers that have been involved in organizing the Gator Gallop are: Mr. Shannon, Mr. Fogel, Mrs. Hillier and Mrs. Masinter. Mr. Grotke shared that substitute teachers and paras are needed.

Teachers Update:

Gator Gallop updated, concurred with what Mr. Grotke shared. Also half way through the trimester.

Spirit Wear Update:

Bhavana updated the Spirit wear. Shirts will be sent to the student's classrooms.

Treasurer Update:

President Priyanka stated that all the information regarding budget and money will be shared online. Everything will be transparent.

Audit Update:

President Priyanka shared that she and Treasurer Chao met with several different auditors. An auditor will be needed as a member of the PFC moving forward and parents are urged to be part of that. Treasurer Chao shared that this is a non-profit organization. In order to complete an outside CPA auditor, it will cost at least \$5,000. Principal Grotke shared that parents are concerned with how money was spent in the past. He recommends having at least one outside, external person to be part of this auditing process to have neutral and unbiased information. There is mistrust that has been created regarding the budget. Both parents and teachers have some mistrust regarding past budget decisions.

5th grade Promotion: Fundraising for 5th Grade promotion will be discussed for next time and will be added to the agenda.

Parent Kimberly Mehr stated that some parents are still questioning where money went. Parents just want the total, expenditures spent and end of the year money left for the past several years.

Action Items: 5th grade promotion. More discussion on next steps for Auditing process

Meeting adjourned: 7:53 pm