



**John Green PFC Meeting Minutes**  
**Wednesday, September 16, 2020**  
PFC General Open Session 6:30PM – 7:30PM

**Meeting Called to Order:**

**In Attendance:**

- Sumit Chopra: President
- Manoj Pahuja: VP of Fundraising
- Ursela Syed: Secretary
- Tracey Yuen: Director Of  
Volunteers/Room Parent Coordinator
- Aneela Faiz: Director of Budget and Accounting
- Shikha Sharma: Treasurer of Deposits, Reimbursements & Purchases
- Joyce Trotter: School Principal
- Sarah Tuthill: Assistant Principal
- Bridgette Jakubowicz: Teacher Representative
- Newly voted: Ritu Khendelwal

**Absent:**

Cindy St. John Gilbertson: Director Of Programs

**Meeting Called to Order: 6:35pm**

**Housekeeping Approvals:**

Motion to Approve Minutes from the August meeting (Principal Joyce Trotter approved, 2nd Motion President Sumit Chopra and all PFC members approved to second the motion)

### **Principal's Update and School Site Council Update:**

Principal Trotter stated school days have been extended. The teachers have been asked to start "intervention time" (1:30 -2pm), these are small groups for kids that need additional help. This time is "fluid"and if a child has progressed then it can be used by/for another child. The teacher's continue to work with the kids for the extra boost.

The school material pick up continues to go smoothly, minus the challenges faced due to the weather and bad air quality.

Principal Trotter has virtually visited kids in their classrooms as they did previously in person. For now, it's the 5th graders for the next two weeks and will visit all the other grades in the following weeks.

Principal Trotter and Assistant Principal Tuthill are working on how to make kid-friendly snacks with the children, virtually.

Principal Trotter requested to view all financial records and asked PFC to support scholastic this year as ASB is short on budget.

Motion to share ASB's scholastic budget of \$4,000. PFC will provide \$2,000 for scholastic from their budget. All members agreed.

### **Treasurer's Update:**

Aneela gave an update on the reports, also shared separately via email with exact numbers.

### **Spirit Wear Update:**

Manoj provided an update. So far, PFC has received 57 orders. Manoj will send an email with all the sizes to the folks who donated.

PFC requested Assistant Principal Sarah Tuthill to include spirit wear in the next school newsletter.

**Upcoming Events & Programs:**

Some of the suggestions for upcoming events include Family Yoga night, this is being asked to vet in detail due to liability concerns. Other ideas include: remote pumpkin carving, designing a cap with a Gator logo, Christmas songs and Virtual Talent show.

**Motions Agreed upon:**

1. Share ASB's scholastic budget of \$4000. PFC will contribute \$2,000 from their budget in support of providing scholastics to all grades.
2. Vote Ritu Khendelwal as the new Treasurer, replacing Aneela Faiz

**Action Items: None.**

**Meeting adjourned: 7:37 pm**