



John Green PFC
Meeting Minutes
December 17, 2013
6:42 – 8:10

PFC President:	Nicole Clark
Co-Vice President:	Kimberly Mehr
Director of Comm.:	Gina Seely
Secretary:	Ayana Carroll & Clevestor Hines
Treasurer:	Vijji Suryadevara & Ellie Harrison
Co-Director of Volunteers:	Deanne Perko & Danielle Cooper

1. Call meeting to order – Nicole Clark
2. November Minutes were approved
3. Budget Update from Treasures:
 - a. added 3 pages to previous report to track the BBC. 5th grade camp and promotion accounts.
Funds added to winter wonderland that were not added in the current printout

Art in action is now an expense
 - unwilling to issue a credit card without a personal guarantee
 - working with accountant to file for taxes this week.
 - raised money - winter wonderland (11,960k)No invoices have been submitted as of yet, but looks positive.
 - comprehensive report of where we stand. Board will review and ask questions for clarification if needed.
 - one discrepancy : 770 for fall festival made out to scholastics instead of Irene for reimbursement
 - payments to scholastics for the book fair needs to be paid.
 - b. **Items tabled from November meeting:**
Un-budgeted reserves– 6 months in reserves should be available at all times.
Nicole suggests that no more than \$30k in reserves. There is a good amount of money un-budgeted.



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Appx \$90k is not budgeted; need to have a plan to allocate as the current is a roll over from previous years.

- How much should be kept in reserves and how should it be spent?
- Vijji made a motion to approve setting a reserve equal to 6 months of the operating budget, which is \$60,000.00. No more than 20% of the reserve can be spent in any one year unless initiating a strategic multi-year plan. Clevestor made a second to the motion and the motion was approved by a vote of 5 to 1.

1. Art in Action – Art Fair

- a. \$1200 contribution. Vijji motion to put the \$1275 into the art in action program. A second was made and approved.

2. - Purchase of additional black table cloths:

The table cloths are used for a variety of events. Would like to purchase additional table cloths. They were misplaced. When they were found only a portion of them remained. \$15 each, purchased through the business Costco. 8 x \$15.

This should not go against the art in action budget since used for multiple events. Okay to purchase the table cloths. Nicole will follow up.

3. Teacher appreciation week:

Breann / Nicole discussion: the teachers expressed they liked the luncheons, and raffle items for the teachers. This was the most liked, and scaling back on other things would be fine.

Scaling back teacher appreciation week... Is this a board matter to discuss?

Poll to the teachers to determine what they think about the appreciation week.



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4. Spectrum of Science:

is there a less expensive alternative? Yes, but the kids will not have their own individual projects. At this point we need to decide if we will move forward with the program.

Appx. 13k, this is the general cost but because the number of students have increased the cost has gone up. Teachers liked the program \$15-17 per child.

This falls into the core curriculum. This is an amount over what has been budgeted.

Lessons for all grade levels.

Currently budgeted at \$10k. This budget was not adjusted for the number of kids.

Parent question:

other elementary schools are doing dissection of animals. Is there any reason why this is not an option for Green?

Science coach. May have something to do with moving the resources around. The 5th grade is the most critical, but not sure what is all entailed. Will get more information from the parent.

If the teacher wanted to do something along these lines, they could propose it to be done and it be considered by the PFC. there is no lab or room for a lab. Would need to be a portable scenario.

- Science teacher Science Aids:

Does PFC want to consider the involvement of handling employment?
District would handle. PFC would place the money into an account with the district and they would handle...

More research will be done. Also talk with other PFC



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Alternatives are being considered but time is of the essence. The dates are not favorable.

Teacher Stipends: strike from agenda...